MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
GCC - TBC 40 - WPM 11-06-2024 ENGLISH 40 - WPM BATCH - 202
PROVISIONAL ANSWER KEY

Sr. No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	Data can be permanently stored in _____ even after switching off the computer.	Primary Storage	Secondary Memory	Output	Input	B
2	_____indicates the website is of commercial type.	.org	.com	.gov	.mil	B
3	_____ is open platform by Internet for people to interact and share their thoughts.	Shopping cart	Social Networking	Ecommerce	Trading sites	B
4	Facebook is developed by Mark Zukerberg.	TRUE	FALSE			A
5	RAM means Random Access Memory	TRUE	FALSE			A
6	In ___ We can store the required different formatting by placing name for it.	Styles	Defaults	Formats	Templates	A
7	In Ms-Word, we can use the Horizontal Ruler to.................	To set indents	To set the tabs	To change the page margins	All of these	D
8	_____option adjusts the gap between two characters .	Spacing	Kerning	Joining	None of these	B
9	When word gets loaded the opening screen displays a document named	Document	Document 1	Doc1	doc2	B
10	To write a text matter in Tabular Format, _____ facility provided by word	Formatting	Table	Tool	Insert	B
11	While typing a function / formula, we have to start with the symbol "="	TRUE	FALSE			A
12	Sort.command is used to _____ the data in MS-Excel.	Merge	Filter	Wrap	Sort	D
13	ctrl + page down is used to go to next worksheet in MS Excel 2010	TRUE	FALSE			A
14	ctrl + pg up is used to go to next workbook in MS Excel 2010	TRUE	FALSE			B
15	Where we find the values , labels and formulae that we type in active cell in MS Excel 2010?	name box	sheet tab area	address bar	formula bar	D
16	In PageMaker Rectangle tool is used to draw Rectangle.	Draw line	Draw Rectangle	Draw polygon	None of these	B
17	In PageMaker CROP tool is used to crop objects.	TRUE	FALSE			A
18	Following color modes are available in PowerPoint.	Color	Gray scale	Black and White	All of these	D
19	For changing layout of slide select Home=>_____ group=> Layout option.	Slide	Font	Number	Styles	A
20	The file in which slides made from PowerPoint are stored is known as _____ file.	Document	Database	Worksheet	Presentation	D

21	_____ is used for internet surfing	word	browser	excel	None of these	B
22	_____ is accepting information from server	server	client	node	None of these	B
23	The client PCs can communicate with each other within the network through server only	TRUE	FALSE			A
24	To go to previous page _____ key is used in Internet Explorer.	Backspace	Esc	Home	Page Up	A
25	_____ is the protocol, to transfer the data in the form of text	SMTP	HTTP	FTP	PPPT	B